Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday November 4, 2026

6:30pm Work Study Session

1. Proclamation
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:
1. Work Study Meeting Minutes dated October 21, 2026
2. Regular City Council Meeting Minutes dated October 21, 2026

Scheduled Persons in the Audience:
Consideration of Bids:
Scheduled Hearings:

Communications "A"
1. Memo from Administrator; Re: Resolution for Charitable Gaming License – Arkay, Inc. Page 6
2. Letter from Mayor; Re: Approve Pest Control Contract **(Waiver of Bid)** Page 12

Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: **Warrant #1556 $5,473,596.42**

Adjournment:

Janice M. Ferencz

Janice M. Ferencz, City Clerk

Joint Resolution from the City of Southgate and the 28th District Court

WHEREAS, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of a family court system that prioritizes child safety and acts in the best interest of children, and;

WHEREAS, the mission at the FCAMC is fueled by the desire to create awareness and change in the family court system for the conservatively estimated, 58,000 children a year ordered into unsupervised contact with physically or sexually abusive parents, while honoring the hundreds of children who have been reported as murdered during visitation with a dangerous parent, and;

WHEREAS, the mission of the FCAMC is to increase awareness on the importance of empirically-based education and training on domestic violence, child emotional and psychological abuse, childhood trauma, child sexual abuse, coercive control, post separation abuse for all professionals working on cases within the family court system, and;

WHEREAS, the mission of the FCAMC is to increase awareness on the importance of using scientifically valid, evidence-based, treatment programs and services that are proven in terms of safety, effectiveness, and therapeutic value, and;

WHEREAS, the mission at the FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children

NOW, THEREFORE, we, Joseph G. Kuspa, Mayor of the City of Southgate and District Court Judge Elisabeth Mullins hereby declare the Month of NOVEMBER, to be FAMILY COURT AWARENESS MONTH.

The City of Southgate and the 28th District Court encourage all residents to support their local communities' efforts to prevent the harm of children in the hands of family members and to honor and value the lives of children.

Joseph G. Kuspa
Mayor

Elisabeth Mullins
District Court Judge

City Council

Work Study Session

October 21, 2026

An Informal Meeting of the Council of the City of Southgate was held on October 7, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present:	Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:	Edward Gawlik, Jr.,
Also Present:	Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale,, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, Recreation Director Julie Goddard, Building Director Tim Leach

Mayor Kuspa read a proclamation for National American Indian Heritage Month.

Discussed the following agenda items:

- Scheduled Person in the Audience-Boy Scout Troop 1783 – Wreath Sale
- Consideration of Bid-Library Shelving
- Consideration of Bid-Library Furniture
- Pro Shop Concessions Agreement

This meeting ended at 6:42 p.m.

SUBJECT TO APPROVAL

City of Southgate
Regular City Council Meeting
October 21, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, October 21, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent: Edward Gawlik, Jr.

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale,, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, Recreation Director Julie Goddard, Building Director Tim Leach, Library Director Don Priest

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Minutes:

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated October 7, 2026 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Price, RESOLVED, that the minutes of the Regular City Council Meeting dated October 7, 2026 be approved as presented. Motion carried unanimously.

Scheduled Persons in the Audience:

1. Boy Scout Troop 1783; Re: Wreath Sales moved by George, supported by Price, RESOLVED THAT the Southgate City Council waive the city's permit fee for Boy Scout Troop 1783 to sell wreaths at the Southgate Shopping Center on November 27-29 and potentially December 4-6. Motion carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Library Shelving moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council award bid for Library Shelving to The Casper Corporation in the amount of $15,349.62. Motion carried unanimously.

2. Letter from Mayor; Re: Library Furniture moved by Price, supported by Rauch, RESOLVED THAT the Southgate City Council award bid for Library Furniture to Library Design Associates, Inc. in the amount of $77,139.00. Motion carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Pro Shop Concessions Agreement moved by Rauch, supported by Ayres-Reiss, THAT the Southgate City Council approve the agreement with POD Productions, LLC, dba Pond of Dreams Pro Shop, for a three-year period beginning November 1, 2026 through October 31, 2029 for the operation of a professional skating pro shop at the Southgate Ice Arena, and authorize the Parks &

Recreation Director to execute the agreement on behalf of the City of Southgate. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1555 for $1,347,562.69. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:05 P.M. Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

DRAFT
SUBJECT TO APPROVAL

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: October 28, 2026

Re: Resolution for Charitable Gaming License for a Southgate Based Non-Profit – Arkay Inc.

Arkay Inc., a Southgate based non-profit entity, is organized under the Michigan Non-Profit Corporations Act 1625 of 1982. It received State approval to operate as a 501(c)(3) on February 6, 1985.

Arkay Inc. is requesting a resolution for Charitable Gaming License. These resolution requests the City Council to recognize Arkay Inc. as a non-profit organization operating in Southgate. If adopted, the resolution by City Council will be forwarded to the State by the organization to seek a charitable gaming license. The organization relies heavily on donations and fundraising events for funding.

Please contact me with any questions.

Proposed Motion: *To approve the resolution request of Arkay Inc., of Southgate MI, to be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming licenses*

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Dan Marsh

From: Clerk
Sent: Monday, October 26, 2026 11:53 AM
To: Dan Marsh; Laura Walsh
Subject: FW: Arkay, Inc. - Resolution Needed by Local Governing Body

Please see the communication below that was submitted to our office.

Thank you! ☺

Emily Stacy
Deputy City Clerk
City of Southgate
14400 Dix-Toledo
Southgate, MI 48195
Phone: 734.258.3014
www.SouthgateMI.org

From: Jennifer Dubie <Jennifer.dubie@miarkay.org>
Sent: Monday, October 26, 2026 11:43 AM
To: Clerk <clerk@SouthgateMI.gov>
Subject: [EXTERNAL] Arkay, Inc. - Resolution Needed by Local Governing Body

CAUTION: **This email originated from outside of City of Southgate email server. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello,

My name is Jennifer Dubie and I am the Director of Fund Development at Arkay, Inc. I just joined the organization in August, and I am working on planning different events to help fundraise for our participants.

I'm sure that you are busy with election time, but I wanted to reach out to see if would be possible to get a resolution on an upcoming agenda. We will be hosting our upcoming holiday party for our consumers at The Grecian Center on December 18th. As part of this event, we would like to have a raffle to fundraise for our organization as well. I was working on getting our raffle license and noticed that Arkay was not fully registered with the Charitable Gaming Division.

In order to get fully qualified to apply for our raffle license, we must have a local governing body resolution for charitable gaming licenses. Is it possible to get on the agenda for an upcoming City Council meeting so we can get this resolution passed and get our license in time for the event?

Please let me know when you have a chance and let me know if I can answer any questions for you.

Thank you!

Jennifer Dubie
Director of Fund Development

Our mission is to empower individuals with intellectual and other disabilities to achieve sustainable independence through personalized support, meaningful employment opportunities, and active participation in their communities.

Dear Community Partner,

For over 40 years, Arkay Inc. has been dedicated to empowering adults with intellectual and developmental disabilities in our community. Through skill building, life-skills training, community inclusion, and supported employment, like our beloved Java Junction coffee shop in Trenton, we strive to help our consumers live fulfilling, independent lives.

On December 18th, we are hosting our annual Winter Wonderland Party for our consumers at the Grecian Center. For many individuals we serve, this holiday celebration is one of the highlights of their year. It is a joyful day filled with fun and games for our consumers.

To make this magical event possible, we are reaching out to trusted community partners like you. We are currently seeking donations to help cover the costs of the celebration and ensure every consumer gets to experience the event.

We would be incredibly grateful for your support through any of the following:

- Monetary Donations: To help cover the costs of the event so the consumers can experience the venue, food, and festivities for free.
- Gift Cards or Items: To be used for our holiday prize raffles and giveaways for our consumers
- In-Kind Goods: Holiday treats, decorations, or small gift items so that every attendee goes home with a favor.

Arkay is a registered 501(c)(3) nonprofit organization, so your generous contribution is entirely tax deductible. If you need a copy of our tax-exempt letter, please let us know and we can have that sent over. In return for your kindness, we would love to publicly recognize your business on our social media channels and our event signage as a proud community sponsor.

If you are able to contribute, please reach out to our Director of Fund Development, Jennifer Dubie. She can be reached at 734-284-2929 ext. 201 or by email at jennifer.dubie@miarkay.org.

Thank you so much for your time, your consideration, and your ongoing commitment to making the Downriver Community a more inclusive and joyful place for everyone!

With appreciation,

The Arkay Incorporated Team

YOU'RE INVITED TO THE

Arkay
Incorporated

Winter Wonderland Party

Sponsored by

advia
credit union

Friday 10AM-2PM | 18 | December 2026

LUNCH, DANCING, GIFTS, & RAFFLE

The Grecian Center

16300 Dix Toledo Rd,
Southgate, MI
48195

Business Trademark Login

Home

Search

Forms

Business Search

As of 10/28/2026:

*Business Filings are processed through **10/23/2026**.*

*Renewals and Restorations (for entities returning to good standing) are processed through **10/26/2026**.*

*You must be logged in to file documents or order certificates and copies. Click **Login** in the top-right corner. If you do not have a MiLogin for Business account, create one. Credentials from the previous system did not transfer.*

*To file a document or annual report/statement for an existing entity, search for the entity and select the **File Online** icon in the slide drawer. Complete the required questions, review and approve the statement, and then select the **File Subsequent Document** icon or the **File Annual Report/Statement** icon and select the filing.*

*To order **certificates** or **copies**, log in and search for the entity. Then select the **Request Certificate** icon in the slide drawer.*

Business Search Info:

Arkay In.c *

Advanced

Results: 1

Name	Filing Date	Status	AR Standing	Ent
ARKAY, INC. >	02/06/1985	Active	Good	Dor Nor Cor

ARKAY, INC.

Entity Name	ARKAY, INC.
Identification #	800876081
Jurisdiction	Michigan
Entity Type	Domestic Nonprofit Corporation
Entity Status	Active
AR Standing	Good
AR Due Date	10/01/2026
Initial Filing Date	02/06/1985
Last Report with Officers and Directors	2025
Resident Agent Name	KEVIN MCGUCKIN
Registered Office Street Address	15221 EUREKA ROAD, SOUTHGATE, MI 48195
Registered Office Mailing Address	15221 EUREKA RD, SOUTHGATE, MI 48195
President Name & Address	JOE ZOALLA 26512 HASS ST., DEARBORN HEIGHTS, MI 48127
Secretary Name & Address	BEVERLY WITCHELHOUSE 23440 OAKLEIGH, WOODHAVEN, MI 48183
Treasurer Name & Address	GERALD MORELLA 1800 BIDDLE AVE, WYANDOTTE, MI 48192
Directors Names & Addresses	STEPHANIE NANKERVIS 8056 BOURNEMOUTH, GROSSE ILE, MI 48138 BRENDA LEE NASH 25350 PLEASANT CREEK DRIVE, BROWNSTOWN TWP., MI 48134 TIM PETERS 29115 WEST CHICAGO RD., LIVONIA, MI 48150

View History & Filings

page 10

State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL — TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION — CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL:		DISAPPROVAL:	
Yeas:	_____	Yeas:	_____
Nays:	_____	Nays:	_____
Absent:	_____	Absent:	_____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD — REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

_____
PRINTED NAME AND TITLE

_____
ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

_____ ( ) _____
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE — PHONE NUMBER

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
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KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

October 30, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation to Approve Award for Pest Control **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the City Administrator's recommendation to waive the bid process and approve the pest control agreement with All Season's Pest Control, Southgate, Michigan, in the monthly amounts of $3,881.25 per month for the remainder of 2026; $4,017.09 per month for 2027; $4,157.69 per month for 2028; and $4,303.21 for 2029. These increases represent annual 3.5% increases.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the City's General Fund.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

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City of Southgate

- CITY COUNCIL -

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BILL COLOVOS
KAREN E. GEORGE
PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: October 29, 2026 DWD

RE: Recommendation to Approve Award for Pest Control **(WAIVER OF BID)**

I have reviewed the above with the City Administrator and concur with his recommendation to waive the city bid process and approve a three-year agreement with All Seasons Pest Control (Southgate MI), beginning November 1, 2026 and running through October 31, 2029.

The monthly amounts will be $3,881.25/month for the remainder of 2026; $4,017.09/month for 2027; $4,157.69/month for 2028; and $4,303.21/month for 2029. These increases represent annual 3.5% rate increases.

Proposed Motion
Waive the city bid process and approve a three-year agreement with All Seasons Pest Control (Southgate MI), beginning November 1, 2026 and running through October 31, 2029, at the monthly rates of $3,881.25/month for the remainder of 2026; $4,017.09/month for 2027; $4,157.69/month for 2028; and $4,303.21/month for 2029, representing 3.5% rate increases annually.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

ALL SEASONS
Pest Control

Pest Control Agreement

Business: City of Southgate
Address: 14400 Dix-Toledo Rd.
State: Michigan

Telephone: 734-285-3021
City: Southgate
Zip Code: 48195

Contact Person: _____

I. Services to be provided include: Placement of exterior tamper-proof bait stations in multiple areas of the city, including alleyways and residential homes for rodent monitoring and eradication. Inspection and monitoring of surrounding areas for breeding and harborage, as well as for debris, unkept lawns and other factors that may contribute to rodent infestations. Reports of possible ordinance violations will be sent to the city on a weekly basis.

II. Your cooperation is vital to ensure the most effective result. Whenever conditions conductive to the breeding and harborage of pests covered by this contract are reported by ALL SEASONS PEST CONTROL COMPANY, and are not corrected by the property owner, ALL SEASONS PEST CONTROL COMPANY cannot assure satisfactory services.

III. TERMS:

This agreement shall be effective beginning November 1, 2026, for a period of 3 years unless: (1) written notice is given by either party 30 days prior to the anniversary of this agreement, OR (2) the City terminates this contract for just cause with 30 days written notice.

IT IS AGREED THAT ALL SEASONS PEST CONTROL COMPANY SHALL NOT BE RESPONSIBLE FOR INSECT OR RODENT DAMAGE TO PRODUCTS OF OR THE BUILDING'S CONTENTS.

ALL SEASONS
Pest Control

Monitoring will be done at each location once a month until activity subsides. The cost of service shall be billed at $3,881.25 per month for the remainder of 2026, increased to $4,017.09 per month in 2027, increased to $4,157.69 per month in 2028, and increased to $4303.21 per month in 2029 - annual increase of 3.5%.

Any balance 45 days past due or further will be subject to a 2.5% interest rate.

Submitted for: ALL SEASONS PEST CONTROL COMPANY

By:_____ Date: 10/28/2026
Noah A. Gamble

Accepted for: CITY OF SOUTHGATE

By:_____ Date:_____

13759 Dix-Toledo Rd. Southgate, MI 48195
(734) 285-3200

www.aspest.com